



Virtual Board of Directors Meeting Tuesday, November 18th, 2025 at 5:00PM

Virtual Microsoft Teams Meeting

[Click Here To Join Meeting](#)

Meeting ID: 251 716 641 246 Passcode: pD6sf6YH

Call-in Option (Audio Only)

Dial-In: 1 323-433-2148 Conference ID: 954 534 914#

Draft Agenda

- Establish Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
 - Sarah Owen, President
 - Corrie Brock, Vice President
 - Michael McCollough, Secretary
- Introduction of Essex Association Management, L.P. Representatives
 - Jon Tarell, Association Manager
 - Ashton Barnes, Administrative Assistant
 - Julie Dodd, Account Manager
- Financials
 - September 2025 Balance Sheet & Income Statement Summary
 - Review & Approve 2026 Proposed Budget
- Association Updates
 - Old Business
 - New Business
 - Adopt – Guidelines for Security Measures
 - Adopt – Records Production, Copying, and Retention Policy
 - Adopt – Email Registration Policy
 - Adopt – Generator Policy
 - Adopt – Lightning Rod Policy
 - Adopt – Pandemic Policy
 - Adopt – Community Wide Standard Policy
 - Adopt – Drones and Unmanned Aircraft Policy
- Adjourn Open Session / Homeowner Q&A
- Executive Session

Essex Association Management, L.P.

4570 Westgrove Dr, Suite 230

Addison, TX 75001

Phone: (972) 428-2030 Fax: (469) 342-8205

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- Compliance Overview
 - Acknowledgement of Compliance Fees/Fines
- Delinquency Review & Vote
- Ratification of Email Votes
- Adjourn Executive Session

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